



SCAN STEELS LTD.

CIN : L27209MH1994PLC076015

Registered Office : Office No.: 104, 105, E-Square, Subhash Road,
Opp. Havmor Ice Cream, Vile Parle (East), Mumbai-400057

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E-mail : scansteels@scansteels.com, Web.: www.scansteels.com

Dear Shareholder,

Ref: SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2021/655 dated 3rd November 2021.

Sub: Updation of KYC and Nominee details as per SEBI Circular

Updation of KYC and Bank Details:

In reference to the above circular along its amendments dated 14th December 2021 wherein it has been mandated that all the listed companies to update all the details of shareholders like PAN, email address, mobile number, bank account details, Signature and nomination by security holders of physical mode.

Further SEBI has also stated that failure to provide the above information or after April 01, 2023 will lead to freezing of the folios of such shareholder by the Registrars and Transfer Agent of the Company (RTA). Due to which the shareholders will not be able to lodge grievance or avail service request from the RTA unless the complete documents / details as aforesaid are furnished/ submitted. They shall not be eligible for any payment including dividend, interest or redemption payment only through electronic mode upon complying with the above stated requirements. This frozen folio shall be referred by the RTA / listed company to the administering authority under the Benami Transactions (Prohibitions) Act, 1988 and or Prevention of Money Laundering Act, 2002, if they continue to remain frozen as on December 31, 2025.

Linking of Pan with Aadhaar:

The Central Board of Direct Taxes (CBDT), vide Notification S.O. 3814(E), has stated that PAN is mandatorily to be linked with Aadhaar on or before March 31, 2022 or any other date as may be specified by the CBDT. Thus RTAs shall a) accept only valid PANs and b) also verify that the PAN in the existing folios are valid; i.e. whether it is linked to the Aadhaar number of the holder.

The folios in which PANs is / are not valid as on the notified cut-off date of March, 31, 2022 or any other date as may be specified by the CBDT, shall also be frozen.

Action to be taken:

The relevant formats for Updation of KYC and Nomination details along with SEBI circular have been uploaded on Company's website at www.scansteels.com as well as on the website of RTA (ADROIT CORPORATE SERVICES PRIVATE LIMITED) at URL: <https://www.adroitcorporate.com/RandTServices.aspx>

Thus, we request you to furnish the details/documents in Form No. ISR-1, ISR-2, ISR-3 & Form No. SH-13 along with necessary documents at the earliest to our Registrar and Share Transfer Agent

ADROIT CORPORATE SERVICES PRIVATE LIMITED

18-20, Jafarbhoy Ind. Estate, 1st Floor, Makawana Road, Marol Naka, Andheri (East), Mumbai - 400059

Tel.: +91-22- 4227 0400, Fax: +91-22- 2850 3748, E-mail: info@adroitcorporate.com

Website: www.adroitcorporate.com SEBI Registration No.: INR 000002227

Yours faithfully,

For **SCAN STEELS LIMITED**
Scan Steels Limited


Company Secretary

Prabin Kumar Das



President & Company Secretary

Works: Ramabahal (Unit-I), Budhakata (Unit-II), Bai-Bai (Unit-III), Dist-Sundargarh-770017, Odisha

Corp. Office: Trishna Nirmalya, Plot No- 516/1723/3991, Patia, Bhubaneswar- 751024. ☎ - +91 8093115221

MANUFACTURERS OF: SPONGE IRON, M.S.BILLETS / INGOTS, TMT RODS & POWER